



**South St. Paul  
Parks and Recreation Advisory Commission  
Minutes of January 14, 2020**

The Parks and Recreation Advisory Commission meeting was called to order by Josh Regan at 6:00 p.m. at Central Square Community Center.

Members Present: Ron Morgan, Lori Miller, Mike Lindamood, Josh Regan, Matthew Hamilton

Members Absent: None

Others Present: Chris Esser, Shannon Young, Geno Mazzali, Joe Kaliszewski

**1. INTRODUCTIONS** – None.

**2. APPROVAL OF MINUTES**

Motion by Mike Lindamood and second by Lori Miller to approve the Minutes of December 10, 2019. 5 Yays. 0 Nays. Motion Passed.

**3. OLD BUSINESS**

**3A. Recreation Program Updates – Outdoor Rinks, Breakfast with Santa, School Break Trips**

Mr. Mazzali reported that Harmon, Lorraine, and Jefferson outdoor rinks opened on January 10<sup>th</sup> for the season. Although the numbers were down for Breakfast with Santa the help from Shannon Young, Chris Esser, the Lions Club, and the Lioness made it a great event. We took seven kids bowling and to a movie on 12/26/19 and on 12/27/19 we took eight kids to ninja warrior and Central Square Pool during the school winter break.

**3B. Kaposia Landing - Phase 2 plans and specifications**

Mr. Esser reported that Phase 2 is 90% planned and will have two new parking areas. Some of areas will have fine grading done as part of the project because only rough grading was accomplished during the initial land preparation. Plan is to bid the project in March pending city council review and approval.

**3C. Doug Woog Arena Updates**

Mr. Esser reported that arena maintenance and operation employee Seth Anderson is relocating from Doug Woog Arena to the parks division of Public Works, so replacement hiring will have to be done soon. Also noted was the recent celebration coordinated by the school district in recognition of 75 years of hockey in South St. Paul.

**3D. CIP Projects – Dog Park Agility Equipment, Signs**

Mr. Esser noted the dog park agility equipment has not been deployed yet by Public Works. Mr. Esser solicited a quote to install the new park signs and the price was too high at \$800 per sign. Other quotes will be sought for spring installation as Public Works prefers not to install.

### **3E. Wakota Trailhead & Overlook- City Council Presentation**

Mr. Esser reported the project is at 30% completed and will be presented to the city council in February. We are still waiting to hear the results of the FLAP Grant that would fund construction.

### **3F. Trail Interpretive Signs- National Park Service Interpretive Assistance**

Mr. Esser reported he is speaking with Three Rivers Park District to get information for the wording of the three remaining empty frames. National Park Service was unable to assist due to staffing turnover.

### **3G. Park Assignments/Visit Reports**

No new updates at this time.

## **4. NEW BUSINESS**

### **4A. Doug Woog Arena – 2019 Management and Deficit Report**

Mr. Esser reported that we are waiting for the official numbers from finance however preliminary information is that the Doug Woog Arena deficit has been reduced by \$250,000 - \$300,000 as compared to this time last year. Excellent job by arena staff to turn around the financial situation.

### **4B. SHIP Grant – Bryant Avenue Pedestrian Bridge Feasibility Study**

Mr. Esser explained we have received a State Healthwide Initiative Partnership (SHIP) grant to have a feasible study done to create a pedway for the Bryant Avenue Bridge. The SHIP grant is for \$26,000 and can only be used for planning and designing, not for actual construction.

### **4C. Sponsorship Policy Draft**

Staff reviewed a draft of a sponsorship policy that would allow advertising in the park system on fences, during special events, and at the disc golf course. This is in response to increasing requests and the potential to increase revenue for specific areas of the park system.

**5. OTHER BUSINESS** – Commission members reported that the city website directory of board and commission members has not been updated. Staff will check with city hall to make the corrections.

**6. ADJOURNMENT** – Next Meeting: February 11, 2020 at Central Square Community Center.

Respectfully submitted,  
Geno Mazzali