



City of  
**SOUTH ST. PAUL**  
Minnesota

## APPLICATION FOR APPOINTMENT TO CITY ADVISORY BOARD OR COMMISSION

One of the highest ideals of citizenship is personal involvement in the democratic process. City Advisory Boards and Commissions provide participation in issues concerning the community and its residents. We welcome your application to serve on a City Board or Commission.

Please furnish complete information to assist us in giving your application full consideration. Additional information, which further qualifies you, may be attached to this application.

### APPLICANT INFORMATION

Name:

Date:

Address:

City/State/Zip:

Employer:

Occupation:

Phone:

E-mail:

### BOARD/COMMISSION

Please rank in order the boards/commissions on which you would like to serve (leave blank any on which you do not wish to serve):

- |   |  |
|---|--|
| <p>_____ Airport Advisory Commission*</p> <p>_____ Central Square Board</p> <p>_____ Charter Commission</p> <p>_____ Civil Service Commission (<i>Resident</i>)</p> <p>_____ HRA (<i>Housing &amp; Redevelopment Authority</i>)</p> | <p>_____ Library Board (<i>Resident</i>)</p> <p>_____ NDC4 (<i>Northern Dakota County Cable Communication Commission</i>)</p> <p>_____ Parks &amp; Recreation Advisory Commission (<i>Resident</i>)</p> <p>_____ Planning Commission</p> |
|---|--|

\* If applying for the Airport Advisory Commission, please indicate your association with Fleming Field Airport (*check all that apply*):

- |  |  |
|--|--|
| <p><input type="checkbox"/> Fleming Field Airport Tenant's Association</p> <p><input type="checkbox"/> Airport User – Hangar Owner</p> <p><input type="checkbox"/> Airport Neighbor – IGH Resident</p> <p><input type="checkbox"/> Airport Non-Profit Organization</p> | <p><input type="checkbox"/> Fleming Field Airport Business Community</p> <p><input type="checkbox"/> Airport User – Aircraft Owner and Hangar Renter</p> <p><input type="checkbox"/> Airport Neighbor – SSP Resident</p> |
|--|--|

### QUALIFICATIONS - *Please answer the following questions:*

Do you have any special qualifications that you feel would help you be effective on a board or commission (i.e. work experience, education, volunteer experience, etc.)?

List two or three goals that you would like to see accomplished during your service.

What is your primary interest in serving on a board or commission?

**CONSENT TO RELEASE PRIVATE DATA**

If appointed to an Advisory Board or Commission, I authorize the City of South St. Paul to release the following private data upon request made to the City (check all that apply). **You must choose at least one phone number or e-mail address to be made public.**

- Home Telephone Number \_\_\_\_\_
- Work Telephone Number \_\_\_\_\_
- Cellular Phone Number \_\_\_\_\_
- Home Email Address \_\_\_\_\_
- Work Email Address \_\_\_\_\_

I also authorize the City of South St. Paul to release such authorized private data referenced above to members of the general public, City staff, Mayor, and City Council members.

This authorization shall be modified or cancelled only upon written notice to the City of South St. Paul, Administration Department.

I agree to relinquish and waive all claims that may arise against the City, its agents or employees for releasing any and all authorized data referenced above relating to this agreement.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**Return Application to:** City of South St. Paul  
Administration Department  
125 3<sup>rd</sup> Avenue North  
South St. Paul, MN 55075

**This application will be kept on file for one year; after that time a new application must be filed.**

The City of South St. Paul does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its services, programs, or activities. Upon request, accommodation will be provided to allow individuals with disabilities to participate in all City of South St. Paul services, programs, and activities.

The City of South St. Paul does not discriminate on the basis of race, color, creed, religion, national origin, sex, sexual orientation, disability, age, marital status or status with regard to public assistance in employment or the provision of services.

**Administration Office • 125 3<sup>rd</sup> Avenue North • South St. Paul, MN 55075 • 651-554-3203 • Fax: 651-554-3201**



Below is an extract of the Minnesota Statutes that explains what data furnished by you is considered public and private when you apply for an Advisory Board or Commission and if you are appointed to an Advisory Board or Commission.

**13.601 ELECTED AND APPOINTED OFFICIALS.**

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**Subd. 3. Applicants for appointment.**

(a) Data about applicants for appointment to a public body collected by a government entity as a result of the applicant's application for appointment to the public body are private data on individuals except that the following are public:

- (1) name;
- (2) city of residence, except when the appointment has a residency requirement that requires the entire address to be public;
- (3) education and training;
- (4) employment history;
- (5) volunteer work;
- (6) awards and honors;
- (7) prior government service; and
- (8) any data required to be provided or that is voluntarily provided in an application for appointment to a multimember agency pursuant to section [15.0597](#).

(b) Once an individual is appointed to a public body, the following additional items of data are public:

- (1) residential address; and
  - (2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.
- (c) Notwithstanding paragraph (b), any electronic mail address or telephone number provided by a public body for use by an appointee shall be public. An appointee may use an electronic mail address or telephone number provided by the public body as the designated electronic mail address or telephone number at which the appointee can be reached.